

**Governance Council**  
**Regular Meeting Minutes**  
**Tuesday, September 14, 2021, @ 10:30 am**  
**714 F St, Eureka, CA 95501**

Meeting called to order: 10:35 am

Present: Matt, Kurt, Geri, Tim, Nichole, Jen B, Stefani, Susan

**Public Comment / Correspondence / Communication:** A member mentioned that EBT cards work at Farmers Market, encouraged us to share this info w/ anyone who could benefit from it. It was also noted that GC meeting wasn't included in calendar in recent newsletter, which can be fixed going forward. Sees Candy fundraising opportunity was discussed.

**Consent Items:** A motion was made to approve the August 2021 Governance Council regular Meeting Minutes 5/0, Stoffel/Emberson.

A motion was made to approve July 2021 Warrant Reports, 5/0, Emberson/Stoffel.

**Student Council Report (Nichole):** The group met in person, spread out and with masks. Council may start walking to Carson Park to have outdoor meetings. Fundraising was discussed. Ice breakers, get to know you activities were engaged in. Some roles have been determined, others need to be. Students will begin running the meetings themselves.

**Enrollment Report:** 455 currently, about 20 lower than we'd estimated, we had a massive wait list, but many families from the list have opted for either private home schooling or going with their district's Independent Study programs now that districts have to have them. So, many from list didn't enroll. We do have a huge list of interested families and we'll work on getting a lottery, as some teachers do have room for and want more students.

**Director of Special Services Report:**

- Change of Placement meetings are continuing, as we've continued to get new SPED students.
- Crystal is looking into mental health *universal screening tool* options -- factors to consider are ease of administering it, price, how would the data help us, could we take pulse of our school mental health-wise, and provide Tier 2 and 3 counseling services? (Tier 2 =check in regularly; Tier 3 =need regular check ins and counseling or referral to outside therapist.) Finding a good universal screening tool is a main goal now-- we want it to help us understand the big picture of mental health in our school over time; everyone will provide data, not just those struggling. Nat'l Assoc of School Psychs recommends

this as a regular practice, and many districts already doing this. It was noted that “We are not diagnosing kids or providing therapy or discussing the personal things that go on in the home” -- parents may have fears around these things, so there is a lot of work to be done to convey what school counseling is.

- It was stated that 1 in 4 students above age 11 might have suicidal ideation. Gen Ed staff recently received info from Nichole about how to help students who may be grieving, dealing with loss -- and have been asked to send students who may be struggling with mental health to Nichole/Crystal.
- SPED Dept is quite busy with IEP meetings, getting solid attendance, transitioning back from being all virtual; they are meeting students in person if it's needed and safe.
- A couple more students have been identified as homeless or foster youth -- once someone qualifies, even if they get permanent housing for the year, they get the services for the entire year.
- For families who've been displaced due to fires, who can't use a hotspot due to being very remote, and may be using satellite which is quite costly, Tim and Nichole are looking into how to help.

#### **Director's Report:**

- Teachers / Certificated staff were given a \$1000/750 stipend each (depending if the school issues tech or not) for technology fixes or upgrades at home, partly because we had extra \$\$ from medical savings and mostly because they are working from home without school technology.
- Attending to ramped up legal responsibilities due to SB130 and AB167.
- Tracking daily synchronous instruction opportunities, weekly interactions, etc.--Stefani made a master attendance list -- includes all students, sorted by teacher -- anytime a student does tutoring, a lab, study hall, CT meeting, on campus or virtual class, it is marked (by CT or instructor or staff) -- Tim is working with auditor to try to make sure of compliance, we are trying to interpret it the best we can, since the audit guide doesn't come out until Feb./March.
- On campus classes have gone well so far. Some close brushes with Covid and a couple of instances where staff needed to isolate and test. A number of IS students/families have had Covid, have not been on campus during it.
- Students have been good about masking and complying with safety measures.
- We're continuing to follow Covid mandates, including a very strongly worded mask mandate, and a new vaccine mandate we must comply with by Oct, for staff/all who contact students, must be fully vaccinated or follow a weekly regimen of testing which will be done on campus.
- New CTE programs going well -- the early ECE and the Health programs didn't get interest so we'll promote them more for next year. Tim visited the culinary and audio programs and thought students were quite engaged.
- Building had to be closed Wed Sept 15 due to a PGE shutoff. Late notice made it challenging to adjust classes, meetings, etc.

- Tim has been, and continues to be, working on a substantial number of plans, budgets, meetings and reports.

**Leadership Team Report:**

- First meeting of the year was at end of Aug. -- three non-CT parents are now participating.
- It was discussed that we've moved forward w/ the new process of assessing all 2nd-11th graders in fall and spring; about 40 have yet to complete their assessments (as of 9/14).
- Academic Support -- we've been rolling out a new way to approach tutoring for this school year -- tutors have operated independently of AG, now we're working on ways to create continuity, track attendance in a standardized way, academic tutors can attend free webinars about delivering high quality tutoring and addressing learning loss (optional but many have responded 'yes'), and we'll use extra Covid funds to pay for tutoring for students in Academic Support so it won't come out of their budget.
- Aimee updated breakfast program -- we need more students eating it -- the food is great and any leftovers have been put out on a share table. Anyone can have breakfast for free. Next year we'll need to offer lunch also.
- Jen shared about CCR and CTE.
- CT salary structure: A survey put together by Aimee will go out later this month, asking CTs if they are they interested in changing the way CTs are paid?

**Discussion/ Information:** We discussed SB130 / AB167, in particular the synchronous instruction requirement and how this is playing out in our school. Tim is in daily contact with the other A+ schools, we'll see what others are doing / how they are making this work.

**Action Items:**

- Approved (Geri 1st, Kurt 2nd) prior year unaudited actuals due to chartering authority and COE Sept 15th -- our budget, what we spent, where it came from. We came out with a surplus, which is amazing, considering we were unfunded for growth last year.
- Approved Tech Coordinator job description and revised salary scale (Kurt 1st, Geri 2nd)-  
- Job description was updated based off of other positions in our county. *Noted: we hired a former AG student as assistant to tech coord, using one-time ESSER funds, position for a year as of now, could be discussed again around March.*

**Future Agenda Items:** LCAP Local Indicators, Travel Policy, and ESSER III.

Minutes taken by: Susan Stein, Teacher Representative

Approved: 10/12/21, 4/0