

Alder Grove Charter School

Parent Involvement Policy

GENERAL EXPECTATIONS

Alder Grove Charter School agrees to implement the following statutory requirements:

- Alder Grove Charter School will jointly develop with parents and distribute to parents of participating children, a Parental Involvement Policy that the school and parents of participating children agree on.
- Alder Grove Charter School will notify parents about the Parental Involvement Policy in an understandable and uniform format and, to the extent practicable, will distribute this policy to parents in a language the parents can understand.
- Alder Grove Charter School will make the Parental Involvement Policy available to the local community.
- Alder Grove Charter School will periodically update the Parental Involvement Policy to meet the changing needs of parents and the school.
- Alder Grove Charter School agrees to be governed by the following statutory definition of parental involvement, and will carry out programs, activities and procedures in accordance with this definition:

Parental involvement means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring:

- (A) *that parents play an integral role in assisting their child's learning;*
- (B) *that parents are encouraged to be actively involved in their child's education at school;*
- (C) *that parents are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child;*
- (D) *that other activities, such as those described in section 1118 of the ESEA, are carried out.*

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Alder Grove Charter School will implement required school parental involvement policy components as follows:

1. Alder Grove Charter School will take the following actions to involve parents in the joint development and joint agreement of its Parental Involvement Policy and its school wide plan, if applicable, in an organized, ongoing, and timely way under section 1118(b) of the ESEA:

- *School staff will distribute the Parental Involvement Policy to parents at the regular Title 1 meeting.*
- *Written and oral input from parents will be solicited through:*
 - *Title 1 Parent meetings,*
 - *School Leadership Team meetings*
 - *Yearly parent surveys or questionnaires,*
 - *School newsletters,*
 - *School web site*
 - *Regular meetings with teachers and Title 1 service providers*

2. Alder Grove Charter School will take the following actions to distribute to parents of participating children and the local community the Parental Involvement Policy:

- *The School Parental Involvement Policy will be distributed to parents at Title I parent meetings.*
- *The policy will be posted on the school web site.*
- *Parents of new participating students will receive the policy upon registration (or when services begin) if eligible for Title I.*

3. Alder Grove Charter School will periodically update its Parental Involvement Policy to meet the changing needs of parents and the school through:

- *Monthly School Leadership Team meetings*
- *Regular Title I meetings*
- *School newsletters*

4. Alder Grove Charter School will convene an annual meeting to inform parents of the following:

- *That Alder Grove Charter School participates in Title I*
- *The requirements of Title I*

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5. Alder Grove Charter School will hold at least one meeting and may provide child care paid for with Title I funding as long as these services relate to parental involvement:

- *Meetings will be held at various and convenient times to encourage parents to attend.*
- *Parents will be notified about meetings through school newsletters, and the web page*

6. Alder Grove Charter School will provide parents of participating children with a description and explanation of the curriculum in use at the school during Title 1 services, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet through:

- *The annual Title I parent meeting*
- *Regular parent/teacher conferences*
- *Direct mailings*
- *School developed Resource Guides for Families*

(a) If requested by parents, Alder Grove Charter School will provide parents of participating children opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practicably possible:

- through prearranged meetings with the Title I Coordinator
- through meetings with the student's teacher which may include the Title I Coordinator, the director, and other staff as appropriate

(b) Teachers and staff will submit to the director any parent comments if the school wide plan under section (1114)(b)(2) is not satisfactory to parents of participating children:

- *Parents may submit comments in writing regarding the school wide plan to their child's teacher, the Title I Coordinator, or the director.*

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RESPONSIBILITIES FOR HIGH STUDENT ACADEMIC ACHIEVEMENT

1. Alder Grove Charter School will build the schools' and parents' capacity for strong parental involvement in order to ensure effective involvement of parents and to support a partnership between the school, parents, and the community to improve student academic achievement through the following activities:

- *Regularly scheduled meetings with teachers*
- *Parental access to the Teacher/Parent Resource library and other resources such as web sites, newsletters, etc.*
- *Parent Trainings*

2. The school will provide assistance to parents of children served by the school in understanding topics such as the following:

- *the State's academic content standards,*
- *the State and local academic assessments including alternate assessments,*
- *the requirements of Title I,*
- *how to monitor their child's progress*

Parents will receive training and necessary information on the topics above through:

- *Resource Guides including easy to understand standards with examples*
- *List of web sites*
- *School sponsored trainings and workshops.*

3. As appropriate, the school will provide materials and training to help parents work with their children to improve their children's academic achievement and to foster parental involvement, by:

- *Holding regular Title I meetings,*
- *Holding annual Math Fairs and curriculum shares,*
- *Encouraging parental participation in the School Leadership Team and Governance Council*
- *Offering school sponsored parent trainings on topics suggested by parents and staff when appropriate and possible*

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4. The school will educate its teachers, pupil services personnel, director and other staff, in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs and build ties between parents and schools, by:

- *Regular teacher meetings with parents*
- *Staff trainings*

5. The school will, to the extent feasible and appropriate, take the following actions to ensure that information related to the school and parent- programs, meetings, and other activities, is sent to the parents of participating children in an understandable and uniform format, including alternative formats upon request, and, to the extent practicable, in a language the parents can understand:

- *Upon identification of parental need for information in another language or in another format, the school will take steps to ensure that the parent request is fulfilled.*

Approved: October 10, 2011
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