

Governance Council
Regular Meeting Minutes
Tuesday, March 7, 2023, @ 10:30 am
714 F St, Eureka, CA 95501

Our Mission is to Provide Students with Personalized Learning and to Support Parental Choice in Education

Governance Council Members Present: Matt Wilton, Geri Emberson, David Turner, Sarah Weltsch

Governance Council Members Absent:

Certificated Staff Present: Susan Stein, Stefani Gambrel

Director Present: Tim Warner

Classified Staff / Guests:

Regular Meeting Agenda

- I. Meeting Called to Order: 10:35
- II. Review Agenda
- III. Public Comment / Correspondence / Communication:
- IV. Consent Items
 - a. A motion was made to Approve February 2023 meeting minutes as amended. M/S, Weltsch/Turner, motion carried
 - b. A motion was made to approve the January 2023 Warrant Reports, M/S, Emberson/Weltsch, motion carried
- V. Reports
 - a. Student Council: Student council reported that their were around 50 students who attended the Valentines Day Dance and people had a good time enjoying both the dancing and the food provided by Jefferson. Most Invitations for Prom have been mailed out. They are planning a Spirit Week for April 21-27. Student Council also now has its own savings and Venmo account to facilitate its fundraising efforts.
 - b. Enrollment Report: Enrollment is at 466 currently and will be closed mid-March for the academic year.
 - c. Director of Special Services: Two new students with potential IEP's have been enrolled and there are currently 80 students with official IEP's. The team is discussing ways to meet the needs of this increasing population of students. Steve has started a 90 minute, small group class for students with life skills, social skills and academic instruction. Stefani has been meeting with the SPED team to work through accommodations for CAASPP testing. Through a team effort (Nichole, Crystal, Courtney, Wendy, Holly and Mary) the Education Benefit Review has been submitted to CDE. Nichole is also working toward a better strategy for the provision of transportation to McKinney Vento students. There is a fund to help pay for reimbursement of milage and there are currently three families with requests for transportation support.

- d. Directors Report: Given the recent weather there are minor roof leaks in the building which are being addressed. Tim is waiting for a quote on heater installation for the outdoor lunch area to extend its use for lunch in cooler weather. He has also been searching for a new auditor and anticipates receiving two quotes for services soon. Tim is also waiting on quotes for our website update as well. He will be attending the CCSA Conference next week in Sacramento. This organization is specific to the needs of California Charter Schools and is useful for staying up to date on legal information which may impact the school. He will attend tomorrow's School Board meeting at South Bay and continue with his regular schedule of work with reporting, trainings, meetings, and budgets.
- e. Leadership Team Report: The Leadership Team discussed and will move forward with acting as the Parent Advisory Committee (PAC) for LCAP purposes. Beginning with the April Meeting after the Leadership Team has completed its discussions, the PAC meeting will convene. Since many of the Teams planning efforts overlap with LCAP goals and since parents are present at these meetings, it will meet the criteria of a PAC. Tim informed Leadership Team of the issues surrounding the prior County Controller which have led to many auditors to pull away from work in Humboldt County leaving schools scrambling to find auditors. Tim believes he will be receiving a couple of quotes from auditors soon. Aimee was seeking input concerning the meal planning for next year. It was decided that since Jefferson is doing a great job, and it is in our budget to continue with them, Alder Grove will do so next year. Jen is putting together this year's CTE showcase which will be held at the Jefferson Community Center and a week of site visits to the various CTE program locations. Leadership Team is continuing to receive input on a parent checklist for the beginning, middle, and end of the year requirements, as well as addressing the recordkeeping requirements of learning periods. The idea is to facilitate a better understanding for parents and assist teachers in the collection of required data.

VI. Discussion and Information

- a. Director Evaluation Template Distribution - discussed
- b. Tim is researching new auditing firms and hopes to have a couple of quotes soon

VII. Action Items

- a. A motion was made for the Director to form an LCAP Parent Advisory Group (PAC), M/S, Weltsch/Turner, motion carried
- b. A motion was made to adopt the 23-24 School Year Calendar, M/S, Emberson/Weltsch, motion carried
- c. A motion was made to approve the Second Interim Budget, M/S, Weltsch/Emberson, motion carried
- d. A motion was made to approve the new English Language/Emergent Multilingual Learner Coordinator Position, M/S, Turner/Weltsch, motion carried

VIII. Future Agenda Items (April 2023)

- a. Review P2 Report
- b. Possible Approval of the Updated Employee Handbook
- c. Possible Certification of the 21-22 Audit
- d. Plan Director's Evaluation/Collect Evaluation Templates
- e. GC Seats/Election (1 seat expiring/1 seat vacant)
- f. Approve Hiring of Auditor
- g. Budget Planning Team Meeting

IX. Adjourn to Closed Session Personnel (Pursuant to Gov. Code 54957) - N/A

- a. Public Employee Discipline/Dismissal/Release
- b. Public Employee Resignation
- c. Public Employee Appointment
- d. Complaints / Grievances Officer Communication
- e. Legal Action
- f. Other Personnel issues
- g. Student Issues

XI. Return to Open Session – N/A

XII. Adjournment – 12:25

Approved: 410

Date: 4/4/23