

Alder Grove Charter School
Governance Council Regular Meeting Minutes
Tuesday, June 13, 2023, @ 10:30 am
714 F St, Eureka, CA 95501

Our Mission is to Provide Students with Personalized Learning and to Support Parental Choice in Education

Governance Council Members Present: Matt Wilton, Geri Emberson, David Turner, Sarah Weltsch

Governance Council Members Absent:

Certificated Staff Present: Susan Stein, Nichole Dollarhide, Stefani Gambrel

Director Present: Tim Warner

Classified Staff / Guests:

Regular Meeting Agenda

- I. Meeting Called to Order: 10:52
- II. Review Agenda
- III. Public Comment / Correspondence / Communication:
- IV. Consent Items
 - a. A motion was made to seat Governance Council Member Geri Emberson who will be serving another 2 year term. M/S, Turner/Weltsch, 4/0, motion carried
 - b. A motion was made to approve the May 2023 meeting minutes. M/S, Weltsch/Emberson, 4/0, motion carried
 - c. A motion was made to approve the April 2023 Warrant Reports, M/S, Emberson/Turner, 4/0, motion carried
- V. Reports
 - a. Student Council: There was no Student Council meeting in June. Nichole reported that 18 bouquets were sold at graduation for a profit of \$180 towards next years budget
 - b. Enrollment Report: The 2022/23 school year has ended, and it looks like there are 440 students at the start of the 2023/24 school year.
 - c. Director of Special Services: The year ended with 72 IEP students, which allows for less scheduling flexibility. Cary Knudsen has been hired as the new education specialist covering for Sarah's maternity leave.
 - d. Director's Report: Tim reported that he has been in meetings with DMS to ensure the appropriate allocation of funding in the budget review. He will be meeting with the new auditors on the 28th of June. He is also working on teacher evaluations for this year and doing interviews for new positions next year. Alder Grove is also working on a new website with Catapult-CMS. Tim reported that this year's graduation went well.
 - e. Leadership Team Report: Stefani reported that the enrollment packet is being streamlined and will include the Parent/Guardian Checklist.

VI. Discussion/Information

- a. Audit Information: Alder Grove's attendance and reporting are aligned. The Audit is scheduled for the last week of June. Conversations will begin regarding advancing to digital records.

VII. Action Items

- a. A motion was made to set the number of Governance Council Members at 5, M/S, Weltsch/Emberson, 4/0, motion carried
- b. A motion was made to approve the Governance Council Officers: Matt Wilton President; David Turner Vice President; Sarah Weltsch Secretary; Geri Emberson Treasurer, M/S, Turner/Emberson, motion carried
- c. A motion was made to set the Governance Council Meeting for the second Tuesday, at Alder Grove Charter School, at 10:30 AM, M/S, Emberson/Weltsch, 4/0, motion carried
- d. A motion was made to approve the Director's Contract as amended, M/S, Weltsch/Turner, 4/0, motion carried
- e. A motion was made to approve the Charter Safe 2023-2024 Membership Agreement, M/S, Emberson/Turner, 4/0, motion carried
- f. A motion was made to approve the 2023-2024 Budget, M/S, Weltsch/Emberson, 4/0, motion carried
- g. A motion was made to approve the LCAP/Local Indicators, M/S, Weltsch/Emberson, 4/0, motion carried

VIII. Future Agenda Items (August 2023)

- a. Re-evaluate School Mission Statement
- b. Review/Revise Governance Council Goals for the 2023-2024 School Year
- c. Updated Policies if available
- d. Updated Employee Handbook

IX. Adjourn to Closed Session Personnel (Pursuant to Gov. Code 54957) – N/A

- a. Director Evaluation-
- b. Public Employee Discipline/Dismissal/Release –
- c. Public Employee Resignation -
- d. Public Employee Appointment-
- e. Grievances / Complaints
- f. Legal Action-
- g. Student Discussion / Discipline-

X. Return to Open Session

XI. Action Taken in Closed Session – N/A

XII. Adjournment

Approved: ____3/0____ Date: __9/15/23_____