

**Alder Grove Charter School  
Governance Council Meeting Minutes**  
Tuesday, June 6, 2017, @ 10:30 am  
714 F St, Eureka, CA 95501

Our Mission is to Provide Students with Personalized Learning and to Support Parental Choice in Education

Members Present: Stephanie Lyons, Kellie Leahy, Delcie Hemmingsen-Moon, Wendy Parkhurst, Vicki Barry

Teachers Present: Kathy Yeager, Jennifer Burtram

Director Present: Tim Warner

Staff Present: Jenifer Doane, Ruth Baker

**Alder Grove Charter School  
Public Hearing**

- I. Call to Order of Public Hearing @ 10:30
  - a. No input from attendees on this opportunity for stakeholder input on Alder Grove's 2017-18 LCAP
- II. Adjourn from Public Hearing @ 10:31

**Alder Grove Charter School Governance Council  
Regular Meeting**

- I. MEETING CALLED TO ORDER AT 10:31 am
- II. REVIEW AGENDA
- III. CONSENT ITEMS
  - a. A Motion was made to approve the Consent Items a & b. M/S, Leahy/Hemmingsen-Moon, Motion Carried, 5/0.
  - b. A motion was made to seat the elected members Kellie Leahy and Vicki Barry. M/S Lyons/Hemmingsen-Moon, Motion Carried, 5/0.
- IV. CORRESPONDENCE / COMMUNICATION
  - a. N/A
- V. REPORTS
  - a. Enrollment report: 449, does not include end of year withdrawals.
  - b. Leadership Team reported on: The Common Core Curriculum selection process. Parents and teachers acknowledged Jennifer Burtram for the simplicity and ease of access to the curriculum. The leadership team is looking for new members.
  - c. Director report: Direct reviewed the recommendations for today's meeting.

## VI. DISCUSSION AND INFORMATION

## VII. ACTION ITEMS

- a. A motion was made to elect the following officers: Stephanie Lyons; President, Kellie Leahy; Vice President; Vicki Barry; Secretary/Treasurer. M/S, Leahy/Lyons, Motion Carried, 5/0.
- b. A motion was made to set the number of Governance Council Members to 5. M/S, Lyons/Hemmins-Moon, Motion Carried, 5/0.
- c. Set Day / Time / Location of GC Meetings for 17/18. Tabled to August 9, 2017 @ 10:30 am.
- d. A motion was made to approve the Spring Con App with all Associated Data Collections and Reporting Requirements for 2017-2018. M/S, Parkhurst/Lyons, Motion Carried, 5/0.
- e. A motion was made to approve the "General Assurances". M/S, Lyons/Barry, Motion Carried, 5/0.
- f. A motion was made to approve the LCAP. M/S, Leahy/Parkhurst, Motion Carried, 5/0.
- g. A motion was made to make three changes to Alder Grove Charter School check signers: 1. REMOVE Jenni Allen-San Giovanni as the Key Executive with control of the entity "Alder Grove Charter School" as of June 30, 2017 (due to retirement). 2. APPOINTMENT of, Timothy Warner (Director), as the Key Executive with the control of the entity "Alder Grove Charter School" effective July 1, 2017. 3. Kelly Leahy to remain as a check signer only. M/S, Lyons/ Parkhurst, Motion Carried, 5/0.
- h. A motion was made to approve the Suicide Prevention Policy. M/S, Lyons/Barry, Motion Carried, 5/0.
- i. Approve former Director July 2017 Contract. Tabled to June 9, 2017 at 9am.
- j. Approve Private Contractor MOU with Jenni Allen-San Giovanni. Tabled to June 9, 2017 @ 9 am.
- k. A motion was made to approve the 2017-2018 Budget. M/S, Lyons/Parkhurst, Motion Carried, 5/0.

**XIII. FUTURE AGENDA ITEMS (August 8, 2017 @ 10:30 am)**

- a. Set Day, Time and Location of Meetings
- b. Re-evaluate School Mission Statement
- c. Review GC Goals August through May of Current School Year
- d. Approve hiring of Auditor
- e. P3


**IX. ADJOURN TO CLOSED SESSION @ 11:45am**

- a. Public Employee Discipline/Dismissal/Release
- b. Public Employee Resignation
- c. Public Employee Appointment

**X/XI. RETURNED TO OPEN SESSION AND REPORTED OUT @ 12:14pm**

- a. Public Employee Discipline/Dismissal/Release
- b. Public Employee Resignation; Credentialed Teacher
- c. Public Employee Appointment

**XII. ADJOURNED MEETING AT 12:15pm**

Approved:  Date: 8/8/17