

Governance Council
Regular Meeting Minutes
Tuesday, June 28, 2022 @ 10:30 AM
714 F Street, Eureka, CA 95501

Our Mission is to Provide Students with Personalized Learning and to Support Parental Choice in Education

Governance Council Members Present: Matt Wilton, Geri Emberson, Kurt Stoffel

Governance Council Members Absent: N/A

Certificated Staff Present: Susan Stein

Director Present: Tim Warner

Classified Staff / Guests: Jenifer Doane, David Turner, Joy Anderson

- I. Meeting Called to Order – 10:37
- II. Review Agenda
- III. Public Comment / Correspondence / Communications
 - A. Kurt stated that the EBT market match program continues at the Farmer’s Markets.
 - B. Kurt also suggested adding a teacher shadowing element to the CTE programs we have to explore an education strand. Tim addressed CTE program concerns ensuring he is looking into creating incentives for students who enroll and stay enrolled.
 - C. Kurt shared he is concerned about higher risk for Covid-19 at the start of the new school year after numerous large summer public events throughout the community. Tim is picking up more Covid-19 tests in order to be prepared for the start of school in August.
- IV. Consent Items
 - A. A motion was made to seat new member David Turner to the Governance Council. M/S, Stoffel/Emberson, motion carried, 3/0.
 - B. A motion was made to hold the June 2022 meeting virtually due to Covid-19. M/S, Stoffel/Emberson, motion carried, 3/0.
 - C. A motion was made to approve the May 2022 Regular Meeting Minutes as amended. M/S, Stoffel/Emberson, motion carried, 3/0.
 - D. A motion was made to approve the April 2022 Warrant Report. M/S, Emberson/Stoffel, motion carried, 3/0.
- V. Reports
 - A. Student Council Report:
 1. Students are not in school and not meeting, nothing new to report. This year was eventful and a major success, including Alder Grove’s first prom.
 - B. Director of Special Services Report:
 1. Hired two new staff members; a SPED teacher and a Speech Language Pathologist. Both will start in August and we’ve been shuffling rooms on site to accommodate current and new staff.
 2. A school Psych Graduate student will intern with us in the Fall.
 3. There are three new policies that we will review with the Board in August.

C. Director's Report:

1. June tends to be a highly meeting-heavy month and this has been no exception: Tim has participated in numerous board and organizational meetings
2. Successfully completed 33 teacher evaluations and 8 staff evaluations.
3. Held a site visit with the County Supervisor. He was able to learn more about what we do and was impressed with our curriculum options and school operations.
4. Had a great time attending the ACSA Classified Employee breakfast with Jenifer Doane.
5. Spending time planning the Universal Transitional Kindergarten program and updating enrollment requirements.
 - a) By 2023-2024 we'll have at least 2 teachers qualified to teach up to 12 TK students (plus 12 other students to bring them to full time student load)
 - b) Some TK curriculum is in the works
6. Attended the Seal of Biliteracy Ceremony where Kaitlyn Guynn was recognized for literacy in Spanish and number of years taking Spanish.
7. Attended a meet and greet with Stefani Gambrel to meet new superintendent Teri Waterhouse of South Bay.
8. Continues to work on budget which encompasses researching staff salary schedules, LCAP, the budget trailer bill which includes an LCFF bump of 13% for music and arts. Next year's budget looks healthy.
9. Starting to plan for next year. This has included installing a 3-compartment sink and a warmer in the kitchen for the upcoming lunch program. Purging outdated curriculum and ordering new curriculum from National Geographic and Bright Thinker. Ordering and installing shelving for the attic and organizing the many boxes. Tony and Rich have been redesigning the school website with a little graphic design help from Joy (admin. asst.). We are in the process of upgrading our phone system to a voiceover IP system. Lastly, we are organizing an all day off-site coordinator retreat in early August to address processes and procedures for the upcoming year.
10. The lottery for the upcoming school year was successfully completed. Teacher assignments have been made.
11. Our in-person audit was held a couple weeks ago, it was very successful and there were no major findings.

D. Leadership Team Report:

1. Leadership team did not meet this month, nothing to report.

VI. Discussion and Information

A. Universal Pre-K Planning/Implementation Grant Program Template

1. Planning was laid out based on current regulations and one current teacher who meets qualifications. Many items were completed as "N/A" because they do not apply to our school setting.
2. Amount of teachers per student will change over the years depending on student enrollment.
3. Met with county representative Cindy Caup who works with a state representative to determine policies and procedures and continues to be a work in process.

B. Local Performance Indicators

1. We have all appropriately assigned teachers, none without credentials.
2. We scored fair to good in most older standards, and need a little work in newer standards.
3. We scored strong in parental involvement, relationship-building, and parent input.
4. Student survey results indicated a very positive school culture overall.
5. School facilities are in excellent condition and we have a good relationship with Landlord for any future service needs.

VII. Action Items

- A. A motion was made to set the Governance Council members to 5. M/S, Stoffel/Emberson, motion carried, 3/0.
- B. A motion was made to elect Governance Council officers: Matt Wilson - President, Geri Emberson - Secretary/Treasurer, and David Turner - Vice President. M/S, Stoffel/Emberson, motion carried, 3/0.
- C. A motion was made to retain the Governance Council meetings for the second Tuesday of each month at 10:30 AM, with the assumption that in-person meetings will be held at Alder Grove Charter School. M/S, Emberson/Stoffel, motion carried, 3/0.
- D. A motion was made to approve the Director's contract without the COLA raise included. M/S, Stoffel/Emberson, motion carried, 3/0.
- E. A motion was made to approve the OASIS Hosting and Support Agreement. M/S, Emberson/Stoffel, motion carried, 3/0.
- F. A motion was made to approve Charter Safe 2022-2023 Membership Agreement. M/S, Stoffel/Emberson, motion carried, 3/0.
- G. A motion was made to approve the annual budget. M/S, Stoffel/Emberson, motion carried, 3/0.
- H. A motion was made to approve the LCAP. M/S, Stoffel/Emberson, motion carried, 3/0.
- I. A motion was made to approve the College of the Redwoods College and Career Pathways Partnership Agreement. M/S, Emberson/Stoffel, motion carried, 3/0.

VIII. Future Agenda Items (August 2022)

- A. Re-evaluate School Mission Statement
- B. Review/Revise GC Goals for 22-23 School Year
- C. Salary Scale Review
- D. Policies
- E. Con App and Assurances
- F. P-3

IX. Adjourn to Closed Session Personnel (Pursuant to Gov. Code 54957) – N/A

- A. Public Employee Discipline/Dismissal/Release
- B. Public Employee Resignation
- C. Public Employee Appointment
- D. Complaints/Grievances Officer Communication
- E. Legal Action
- F. Other

X. Return to Open Session/Report Out – N/A

- A. Public Employee Discipline/Dismissal/Release
- B. Public Employee Resignation
- C. Public Employee Appointment
- D. Complaints/Grievances Officer Communication
- E. Legal Action
- F. Other

XI. Adjournment – 12:59 PM

Approved: 8/9/22, 3/0