

Governance Council
Regular Meeting Minutes
Tuesday, December 10, 2019 @ 10:30 am
714 F St, Eureka, CA 95501

Our Mission is to Provide Students with Personalized Learning and to Support Parental Choice in Education

Governance Council Members Present: Vicki Barry, Matt Wilton, Geri Emberson, Kurt Stoffel, Salena Glass

Governance Council Members Absent:

Certificated Staff Present: Susan Stein, Stefani Gambrel, Nicole Dollarhide

Director Present: Tim Warner

Classified Staff / Guests: Jenifer Doane

- I. Meeting Called Order: 10:33 am
- II. Review Agenda: No revisions to agenda
- III. Public Comment / Correspondence / Communication

Member Kurt Stoffel shared two articles regarding the LCFF and school funding/budgets.
- IV. Consent Items
 - a. A motion was made to approve the November 2019 Regular Meeting Minutes. M/S, Wilton/Emberson, motion carried, 5/0.
 - b. A motion was made to approve the October 2019 Warrant Report M/S, Glass/Barry, motion carried, 5/0.
- V. Reports
 - a. Student Council Report: The Student Council is working on the holiday crafts market, winter dance, spirit week, talent showcase, gaming tournament(s), and they are in the beginning stages of planning the end of year actives.
 - b. Enrollment Report: 447 enrolled students. There are approximately 14 students on the waiting list from the last lottery. In addition, there are over 70 parent requests to attend the next orientation. Orientations are not scheduled at this time due to the length of the current waiting list.
 - c. Leadership Team Report: The team has been working on the Employee Lactation Policy, reviewing the WASC mid-cycle goals, they received a food program update from the Food Program Coordinator, Aimee Simmons, and the team briefly touched on the idea of an Assistant Director.
 - d. Director of Special Education Report: The report focused on the draft of the PBIS Action Plan and was discussed in more detail under agenda item VI. a.
 - e. Director's Report: A written Director's report was included in the Council packets. The report covered the Charter School Development Conference, current enrollment numbers, PBIS Action Plan, HSU Admission Scholarships, academic support and assessment programs, WASC Mid Cycle Review, Special Education Department needs, and the possible need of an AGCS Assistant Director. In regard to the Special Education Department needs and the possible need for an Assistant Director, Matt Wilton, Governance Council President asked for permission to reach out to corresponding staff and shared that the needs will be drafted and reviewed. The information will be compiled and brought back to the Council in closed session. At this time there is no current plan for an Assistant Director position, and it is unknown whether or not such a position will be pursued and/or financially feasible if so.

VI. Discussion and Information

- a. Positive Behavior Intervention and Supports Action Plan: The PBIS Action Plan was presented in draft form. During the discussion it was communicated that a de-escalation skills training for front office staff was needed. In addition the need for a safety contingency plan was briefly discussed. These will be future agenda items under discussion and will include a review of the school monitor job description as the description does include a campus safety component.

VII. Action Items

- a. Possible Adoption of the SELPA Procedural Manual – The Manual was discussed at the November 2019 meeting in detail. A motion was made to approve the Adoption of the SELPA Procedural Manual. M/S, Wilton/Emberson, motion carried, 5/0.
- b. Possible Certification of the 1st Interim Budget- A motion was made to certify the 1st Interim Budget. M/S, Wilton/Barry, motion carried, 5/0.
- c. Possible Certification of the 2019 School Year Audit- A motion was made to certify the 2019 School Year Audit. M/S, Wilton/Stoffel, motion carried, 5/0.
- d. Possible Approval of the SELPA Community Advisory Committee Nominee – A motion was made to approve the SELPA Community Advisory Committee Nominee, Marin Ellis. M/S, Wilton/Emberson, motion carried, 5/0.

VIII. Future Agenda Items (January 2020)

- a. SARC
- b. Employee Lactation Policy
- c. Safety Contingency Plan
- d. School Property Signage

X. Adjourn to Closed Session Personnel (Pursuant To Gov. Code 54957) - 12:06pm

- a. Public Employee Discipline/Dismissal/Release
- b. Public Employee Resignation
- c. Public Employee Appointment
- d. Complaints / Grievances Officer Communication
- e. Legal Action

XI. Return to Open Session / Report out – 12:36pm - Discussion only no action taken.

- f. Public Employee Discipline/Dismissal/Release
- g. Public Employee Resignation
- h. Public Employee Appointment
- i. Complaints / Grievances Officer Communication
- j. Legal Action

XII. Adjournment pm.

Approved: Geri Emberson

Date: 01/14/20