

Alder Grove Charter School
Governance Council Regular Meeting Minutes
Tuesday, April 17, 2018 @ 10:30 am
714 F St, Eureka, CA 95501

Our Mission is to Provide Students with Personalized Learning and to Support Parental Choice in Education

Members Present: Stephanie Lyons, Delcie Hemmingsen-Moon, Kellie Leahy, Wendy Parkhurst, Vicki Barry

Certificated Staff Present: Tim Warner, Jennifer Burtram,

Classified Staff Present: Jenifer Doane

Student Present: Ryder Holland

I. MEETING CALLED TO ORDER AT 10:37 am

II. REVIEW AGENDA

III. CONSENT ITEMS

- a. A Motion was made to approve Consent Items a & b. M/S, Lyons/Leahy, Motion Carried, 4/0 (Parkhurst arrived after the motion).

IV. CORRESPONDENCE / COMMUNICATION

- a. N/A

V. REPORTS

- a. Student Council Report: The high school dance theme was changed from “Red Carpet” to “Under the Stars”. It will be held on Friday May 4, 2018 from 7:30 or 8:00 to 11:30 pm. The location is Live in Humboldt, located at 415 F Street, Eureka. Also on May 4th is a Glow in the Dark Party for middle school students grades 6-8.
- b. Enrollment Report: 443 students currently enrolled. There has been lot of interest for 2018-2019 school year. Orientations are being scheduled. The new hires for this year will receive an increased student roster in the fall and we will hire a new teacher in the fall if needed.
- c. Leadership Team / Jennifer Burtram: No meeting has been held since the last GC meeting. The next meeting is scheduled for Friday, April 27, 2018. Agenda topics include testing, Special Education / Vendor Relations Secretary position, and the Maker Movement/Family Maker Night at HCOE May 17, 2018 from 4:45pm to 8:00pm.
- d. School Psychologist Report / Nichole Dollarhide: No report.
- e. Director Report: The Director reviewed/elaborated on the recommendations for this meeting.

VI. DISCUSSION AND INFORMATION

- a. Governance Council Election Update: Candidate statements and ballots were mailed to Alder Grove families and distributed to staff the week of April 9th. They are due no later than Friday, April 27th @ 4:30pm. All candidates will be invited to attend the May 2018 meeting and the results will be announced. Elected members will be seated at the June 2018 meeting.

- b. Discussion of School Safety Plan: Tavia Huey, the AGCS Safety Coordinator, was present during this portion of the meeting to explain the current Policy and Procedures. She is in contact with the Eureka Police Department (EPD) and the EPD School Public Safety Officer will be visiting the Alder Grove site. A lengthy discussion took place. The current Safety Plan and Procedures will be revised based on EPD feedback. The update/revision will be reviewed at a future meeting.
- c. Review P2 Report: The Attendance Reporting Period (P2) was reviewed.
- d. Plan Directors Evaluation: After discussion it was decided that the past Director Evaluation procedure needed to be reformatted. Board President, Stephanie Lyons, will be drafting a new Evaluation Form that encompasses a more relevant and applicable format and set of questions.
- e. Budget Planning Team Meeting: The 2018-2019 Budget Planning Team Meeting date and time is to-be-determined (sometime mid May). The members will be Tim Warner, Stephanie Lyons and Delcie Hemmingsen-Moon.

VII. ACTION ITEMS

- a. N/A

VIII. FUTURE AGENDA ITEMS (Next meeting May 8, 2018)

- a. Complete Director Evaluation (Closed Session)
- b. Announce GC Election Results
- c. Diplomas Ready for Signature @ Meeting
- d. Council Self Assessment/Performance Review for Past 10 Months
- e. Review Health Care Cap
- f. School Safety Plan Updates

After reviewing the future agenda items, A motion was made to change the date of the June 2018 Meeting from June 12, 2018 to June 5, 2018. M/S Leahy/Lyons, 5/0, Motion Carried,

IX. ADJOURN TO CLOSED SESSION – N/A

- a. Public Employee Discipline/Dismissal/Release
- b. Public Employee Resignation
- c. Public Employee Appointment

X. RETURNED TO OPEN SESSION AND REPORTED OUT - N/A

- a. Public Employee Discipline/Dismissal/Release
- b. Public Employee Resignation
- c. Public Employee Appointment

XII. ADJOURNED MEETING AT 11:54 pm

Approved:  Date: 5/8/18