

Governance Council  
Regular Meeting Minutes  
Tuesday, February 14, 2023, @ 10:30 am  
714 F St, Eureka, CA 95501

Our Mission is to Provide Students with Personalized Learning and to Support Parental Choice in Education

Governance Council Members Present: Matt Wilton, Geri Emberson, David Turner, Sarah Weltsch

Certificated Staff Present: Susan Stein, Stefani Gambrel, Nichole Dollarhide

Director Present: Tim Warner

Classified Staff / Guests:

Regular Meeting Agenda

- I. Meeting Called to Order: 10:34
- II. Review Agenda
- III. Public Comment / Correspondence / Communication:
- IV. Consent Items
  - a. A motion was made to consent to hold the February 2023, meeting virtually due to COVID-19. M/S, Turner/Emberson, motion carried
  - b. A motion was made to Approve January 2023 meeting minutes as amended. M/S, Turner/Emberson, motion carried
  - c. A motion was made to approve the December 2022 Warrant Reports, M/S, Emberson/Turner , motion carried
- V. Reports
  - a. Student Council: Nichole and Randi have been providing leadership to a dedicated group of students, who have been hard at work fundraising over \$1,000 this year. Student Council also now has a Venmo account to assist with future fundraising endeavors. They are selling single roses today for the Valentine's Day Dance today, and plan on selling Bouquets at graduation. As always Prom planning continues to be a highlight for this Council.
  - b. Enrollment Report: Enrollment is at 462 as new teachers have increased their student load.
  - c. Director of Special Services: The deadline for completion of the compliance report for CDE has been extended. New students are continuing to trickle in, but there are currently 80 students with IEP's. Nichole is also working toward a better strategy for the provision of transportation to McKinney Vento students.
  - d. Directors Report: Other than planning and working on report requirements, Tim has supported the culinary program by attending the top chef contest as a judge at the J Café. He also reported on the Construction CTE program which is going to construct some garden beds for our school site. His hope is that the horticulture program will sell their produce again this year, and is enthusiastic about the Sister City project with Kamisu Japan. He addressed the changes to the school website as better safety protocols are being implemented to protect students and their data. A final point was made concerning the loss of the accounting firm which has completed our audits from the time the school was formed by stating that due to the recent issues the county has had with the controller's office, many organizations in Humboldt are seeking new firms willing to take on these challenges. Tim will be seeking out new firms to contract with to perform next years audit.

- c. Leadership Team Report: Leadership Team has been working on a parent checklist for the beginning, middle, and end of the year requirements, as well as addressing the recordkeeping requirements of learning periods. The idea is to facilitate a better understanding for parents and assist teachers in the collection of required data. The Community Schools program was also discussed, a job description is being developed for oversight of this program. Art grant funding was also addressed with the top idea being the development of a mural for our building to be accomplished by a local artist in concert with students that would be trained. The Field Day was a big success with 71 students participating, many of whom completed physical fitness testing. The hope for next year is to expand this event and have a Field Day in both the fall and the spring. The upcoming WASC visit was also discussed and will occur from the 1<sup>st</sup> to the 3<sup>rd</sup> of May. The team this year will be from independent study charter schools similar to Alder Grove.

VI. Discussion and Information

- a. Review PI Report- final number of 423 which represents a 97% attendance rate
- b. Fedderson & Company, LLP Correspondence- Tim is researching new auditing firms
- c. CA Form 700 – Governance Council members need to submit forms to Jenifer Doane

VII. Action Items

- a. A motion was made to approve the Comprehensive Safety Plan, M/S, Emberson/Turner, motion carried, 4/0
- b. A motion was made to Move the dates of the March and April Governance Council Meetings to March 7 and April 4, M/S, Emberson/Turner, motion carried, 4/0

VIII. Future Agenda Items (March 2023)

- a. Possible Approval of the Updated Employee Handbook
- b. Possible Certification of the 21-22 Audit
- c. Certify 2<sup>nd</sup> Interim Budget due to Chartering Authority and COE March 15<sup>th</sup>
- d. Director Evaluation Template Ready/Distribute
- e. Approve Hiring of Auditor
- f. Adopt 23-24 School Year Calendar

IX. Adjourn to Closed Session Personnel (Pursuant to Gov. Code 54957) – N/A

- a. Public Employee Discipline/Dismissal/Release
- b. Public Employee Resignation
- c. Public Employee Appointment
- d. Complaints / Grievances Officer Communication
- e. Legal Action
- f. Other Personnel issues
- g. Student Issues

XI. Return to Open Session/Report Out – N/A

XII. Adjournment – 11:46

Approved: 4/0 Date: 3/7/23