

Alder Grove Charter School
Governance Council Meeting Minutes
Tuesday, May 16, 2023, @ 10:30 am
714 F St, Eureka, CA 95501

Our Mission is to Provide Students with Personalized Learning and to Support Parental Choice in Education

Governance Council Members Present: Matt Wilton, Geri Emberson, David Turner

Governance Council Members Absent: Sarah Weltsch

Certificated Staff Present: Susan Stein, Nichole Dollarhide

Director Present: Tim Warner

Classified Staff / Guests:

Regular Meeting Agenda

- I. Meeting Called to Order: 10:35
- II. Review Agenda
- III. Public Comment / Correspondence / Communication:
- IV. Consent Items
 - a. A motion was made to Approve April 2023 meeting minutes as amended. M/S, Turner/Emberson, motion carried
 - b. A motion was made to approve the March 2023 Warrant Reports, M/S, Emberson/Turner, motion carried
- V. Reports
 - a. Student Council: The Prom was successful again this year, with around 70 students in attendance. The Council plans on selling flowers at graduation and currently has \$723 from prior fundraising efforts.
 - b. Enrollment Report: Enrollment is at 462 currently. A lottery for next year will be held on the 22nd of May at 10AM
 - c. Director of Special Services: SPED held an In-service where legal updates were provided and topics such as assessing autism in girls, mediation technique, and IEP goals were addressed. There are currently 81 students with IEP's and Nichole is collecting data to examine the effects of leveled support. Two new CDE reports have been added. One report addresses service hours, and another report has to do with small schools monitoring requirements.
 - d. Director's Report: Meetings, reports, the LCAP, and the budget were primary activities. Tim has been working with DMS on the 2023-2024 Payroll rollover. Working with the new auditors is going well. The 3-day WASC visit was discussed, and suggestions made by the WASC team were addressed. Tim is looking into ways to use teachers' meetings more effectively and to restructure the administrative team. On the legislative front, Both SB 426 pertaining to flex-based education and SB 739, which extends charter renewals for another year, have passed both the Education and Appropriations committees. On a lighter note, Tim stated that the End of Year Party and Prom were both successes. The Governance Council Dinner has been scheduled for Monday June 5th at 6 PM.

- e. Leadership Team Report: Tim reported on Director Activities such as teacher evaluations, the lottery for next year, and the change in breakfast time to before classes. He also addressed the outcomes of the WASC visit and several job descriptions for next year. Two, the Community Workforce Support and the Community Schools position, are grant funded. It was reported that SPED has hired Jack States to cover for Sarah's maternity leave and that WASC recommended continuing the mental health screenings we have in place. Aimee provided an update on the Wellness Policy and The PGE checklist was reviewed. The first Parent Advisory Committee session was held after Leadership Team adjournment.

VI. Discussion/Information

- a. Governance Council Appreciation Dinner Information - Discussed
- b. Governance Council Self-Assessment/Performance Review for Past 10 Months – Members are to complete and submit to Jenifer Doane.
- c. LCAP and Local Indicators Draft Review- Reviewed
- d. Western Association of Schools and Colleges Review- Discussed the WASC Team visit and review.

VII. Action Items

- a. A motion was made to approve the continuation of the current Health Care Cap for 23-24 School Year, M/S, Turner/Emberson, motion carried. This includes the Oak Plan Medical Coverage, Dental Plan D 20, and Vision Plan C at no cost to full time employees. Employees ranging from .5 to .99 FTE are eligible for pro-rated benefits if they so choose.
- b. A motion was made to approve the College of the Redwoods Dual Partnership Agreement, M/S, Emberson/Turner, motion carried
- c. A motion was made to approve the Reserve Fund Resolution, M/S, Turner/Emberson, motion carried
- d. A motion was made to approve the new Principal/Director of Operations Job Description and Position, M/S, Turner/Emberson, motion carried
- e. A motion was made to approve the new Community School Coordinator Job Description and Position, M/S, Emberson/Turner, motion carried
- f. A motion was made to approve the new Secondary Support Service Specialist Job Description and Position, M/S, Emberson/Turner, motion carried

VIII. Future Agenda Items (June 2023)

- a. Seat New Members, Elec Officers, Set Number of GC Members, Set Day, Time and Location of Meetings (all separate action items)
- b. Renew Applicable Contracts
- c. Approve LCAP and Local Indicators
- d. Approve Revised Employee Handbook
- e. Approve Annual Budget- Due to Chartering Authority July 1
- f. Approve Con App and Assurances
- g. December-May Stipends Generated
- h. P-3 if Available
- i. Directors Contract

IX. Adjourn to Closed Session Personnel (Pursuant to Gov. Code 54957) – Announce reason from below selection. 1:05

- a. Director Evaluation- Discussed
- b. Public Employee Discipline/Dismissal/Release –
- c. Public Employee Resignation -
- d. Public Employee Appointment-
- e. Grievances / Complaints
- f. Legal Action-
- g. Student Discussion / Discipline - Discussed

X. Return to Open Session – 1:38

XI. Action Taken in Closed Session- Discussion only, no action taken

XII. Adjournment – 1:38

Approved: 4/0 Date: June 13/2023