

Alder Grove Charter School  
**7-12 Master Agreement**  
 School Year 2024-2025

Student Legal Name: \_\_\_\_\_ Grade: \_\_\_\_\_ Birth Date: \_\_\_\_\_

Student Preferred Name: \_\_\_\_\_

Entry Date: \_\_\_\_\_ Exit Date: \_\_\_\_\_ Semester:    Fall    Spring (Maximum One Semester)

Teacher Name (please print): \_\_\_\_\_

The student will complete the courses listed below. The student will engage in content provided by the Charter School which is aligned to grade level standards that is provided at a level of quality and intellectual challenge substantially equivalent to in-person instruction. For high school grade levels this shall include access to all courses offered by the Charter School for graduation and approved by the UC or CSU as credible under the A-G admissions criteria. All course objectives will be consistent with the established board policy and are consistent with charter school standards, as outlined in the charter school’s subject/course descriptions. Assignments from the Teacher and the Attendance Record will include additional descriptions of the major objectives and activities of the courses of study covered by this agreement including the evaluation of student work.

Course Title	Source <small>9-12 Only Catalogue or college course, etc</small>	Credits <small>9-12 Only</small>	Textbook/Curriculum/Location

It is understood that:

1. Method of Study: Specific methods of study will be designated in assignments from the teacher and the Attendance Record. Examples of methods of study for the student will include but are not limited to: independent reading, textbook activities, problem solving, study projects, drill & practice, experiential learning, computerized curriculum, web/internet research, library research, field trips, on-campus courses, other\_\_\_\_\_.
  
2. Method of Evaluation: Academic evaluations will be designated in assignments from the teacher and Attendance Record. Examples of acceptable methods of evaluation include but are not limited to: teacher-made tests, student conferences, progress/report cards, chapter/unit tests, work samples, observations, portfolios, state standards testing, learning journals, presentations, quizzes, labs, finals, other\_\_\_\_\_.

3. An average course load is six courses, or 30 credits, per semester. Alder Grove students are required to **COMPLETE** a minimum of 25 credits each semester. If a student completes more than 40 credits, *all* student work must be reviewed and saved by the credentialed teacher at the end of the semester.
4. Alder Grove Charter School will provide the parent/guardian and student with teacher services, instructional materials, and other necessary items and resources required to meet the Standards for each course. Resources must include those reasonably necessary to the achievement of the objectives and must include resources that are normally available to all students on the same terms as the terms on which they are available to all. The school will confirm or provide access to all pupils to the connectivity and devices adequate to participate in the educational program and complete assigned **work**.
5. Academic Progress: We understand that teachers are required to report and communicate the student's academic progress. If the student falls below the level of satisfactory educational progress noted below, an evaluation will be conducted to determine whether the student should remain in Independent Study or return to the school district of residence or other traditional school program.

**Manner of Reporting:** \_\_\_\_\_ **Time:** \_\_\_\_\_ **Frequency:** \_\_\_\_\_ **Place:** \_\_\_\_\_

**Manner of Communicating:** \_\_\_\_\_ **Time:** \_\_\_\_\_ **Frequency:** \_\_\_\_\_ **Place:** \_\_\_\_\_

1. **Academic and Other Supports:** We understand that support will be provided to meet the academic or other needs of this student as noted below.

Need/Concern	Support/Resources Provided	Responsible Person(s)
Academic		Teacher (CT)
English Language Development		Teacher (CT)
Exceptional Needs/504 Plan		Specialized Academic Instruction Teacher
Foster/Homeless		Foster/Homeless Liaison
Social-Emotional/Mental Health		School Psychologist, Community Resources
Other		

2. The student agrees to complete the assigned work independently. It is recommended that the student meet with the teacher face-to-face every 10 school days. No more than 20 school days may elapse between face-to-face meetings.
3. Board Policies Pursuant to Education Code Section 51747(a) and (b):
  - a. For students in all programs of independent study, the maximum length of time that may elapse between the time an assignment is made and the date by which the student must complete the assigned work shall be no more than 20 school days.
  - b. The Director or designee shall conduct an evaluation to determine whether it is in the best interests of the pupil to remain in independent study upon the following triggers:
    - When any pupil fails to complete two (2) assignments during any period of twenty (20) school days
    - In the event Student's educational progress falls below satisfactory levels as determined by the Charter School's Academic and Attendance Intervention Meeting (AAIM) procedure, which considers ALL of the following indicators:

- The pupil’s achievement and engagement in the independent study program, as indicated by the pupil’s performance on applicable pupil-level measures of pupil achievement and pupil engagement set forth in Education Code Section 52060(d) paragraphs (4) and (5).
  - The completion of assignments, assessments, or other indicators that evidence that the pupil is working on assignments.
  - Learning required concepts, as determined by the supervising teacher.
  - Progress toward successful completion of the course of study or individual course, as determined by the supervising teacher.
4. The Charter School shall utilize its established practices within its Charter and relevant policies to address the needs of pupils who are not performing at grade level, or who need support in other areas, such as English Learners, pupils in foster care or pupils who are experiencing homelessness, and/or pupils requiring mental health support. The Charter School complies with the Individuals with Disabilities Education Act (“IDEA”) and is committed to meeting the needs of individuals with exceptional needs in order to be consistent with the pupil’s individualized education program (“IEP”). Policies, procedures, and guidelines are in place to ensure that pupils are identified, assessed, and provided a free appropriate public education in the least restrictive environment. The school complies with Section 504 of the federal Rehabilitation act of 1973 (29 U.S.C. Sec. 794) and is committed to providing equivalent access to and providing a free appropriate public education to all students with disabilities.
5. It is understood that independent study is an optional educational alternative in which no pupil may be required to participate. In the case of a pupil who is referred or assigned to any school, class or program pursuant to Education Code Section 48915 or 48917, instruction may be provided to the pupil through independent study only if the pupil is offered the alternative of classroom instruction.

**Below signatures indicate we have read this Agreement and hereby agree to all conditions.**

**The CT, Parent and Student have reviewed the courses, course content, curriculum options, expectations and grading criteria for each of the courses listed on page 1 of this Agreement.**

**It is understood that failure to abide by this Agreement, including any incomplete or missing assignments, will result in an Academic and Attendance Intervention Meeting (AAIM) by the school Director or designee.**

First Date of Attendance will be: \_\_\_\_\_

Student Signature	Date	Credentialed Teacher Signature	Date
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Parent / Guardian Signature	Date	Administrator Initial / Mark	Date
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Additional Persons Who Have Direct Responsibility for Providing **Special Education Services** to the Pupil:

Printed Name: \_\_\_\_\_ Title: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_ Title: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_ Title: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_