

00Governance Council  
Regular Meeting Minutes  
Tuesday, February 13, 2024, @ 10:30 am  
714 F St, Eureka, CA 95501

Our Mission is to Provide Students with Personalized Learning and to Support Parental Choice in Education

Governance Council Members Present: Matt Wilton, Geri Emberson, David Turner

Governance Council Members Absent: Sarah Weltsch

Certificated Staff Present: Stefani Gambrel

Director Present: Tim Warner

Classified Staff / Guests:

### Regular Meeting Agenda

- I. Meeting Called to Order: 10:41
- II. Review Agenda
- III. Public Comment / Correspondence / Communication: none
- IV. Consent Items
  - a. A motion was made to approve the January 2024 meeting minutes. M/S, Turner/Emberson, motion carried, 3/0
  - b. A motion was made to approve the December 2023 Warrant Reports, M/S, Emberson /Turner, motion carried, 3/0
- V. Reports
  - a. Student Council Report: The talent show went well, and the Prom will be at the Wharfinger again this year.
  - b. Enrollment Report: There are 448 registered students
  - c. Leadership Team Report: Leadership Team has been working on a revision of the mission statement. The LCAP meeting was held and LCAP goals were reviewed.
  - d. Director of Secondary Programs Report: N/A
  - e. Director of Operations/Principal Report: Stefani reported that the office has implemented its new on campus visitation process where the internal door will be locked, and people will need to be buzzed in and wear badges. Staff are continuing to work to promote positive behaviors on campus and to address challenging student behaviors. They are also working to address the rise in mental health issues in the last month. Feedback on moving the NWEA MAP to January/February has been positive so far. Randi is helping Stefani to implement the annual field day at the Jefferson Community Center on February 29. CAASPP testing begins April 1. Stefani is working with Nichole and Courtney to provide special bronze, silver, gold, and platinum bark bucks to students who demonstrate growth in order to provide motivation for students to do well. Other items worked on include a substitute phone list, planning for Staff Appreciation Day on March 1 and on-campus class attendance expectations.
  - f. Director of Special Services Report: N/A
  - g. Director's Report: Tim has been working on grant writing/editing and working with DMS to clarify coding issues in the audit in addition to attendance at regular meetings and work on data collection and reporting. Tim presented the Community Schools update stating that Shana has submitted an 8-part, 80-page application for funding which will be determined in late March or early April. A Community Schools Advisory Team has also been formed consisting of parents, students, community members, teachers, and staff. Goals discussed have been centered on mental health support, math improvement and family engagement. These goals align

with our LCAP. Looking into retaining a social work intern and partnerships for mental health supports. Tim also reported that COLA might be really low with .76% being the prediction. Tim is currently working on the 2<sup>nd</sup> Interim Budget. There is no immediate legislative threat to charter schools at this time. But, by March or April the Fiscal Crisis and Management Assistance Team and the Legislative Analyst Office will be issuing a report on “non classroom based” schools.

VI. Discussion/Information

- a. GC Stipend Increase Update – by-laws need to be revised
- b. Local Control Accountability Plan (LCAP) Mid-Year Report – reviewed
- c. GC Members CA Form 700 - To be submitted at March meeting
- d. Governance Council Member Recruitment and Election – Discussed
- e. Review of Mission Statement- New proposed mission statement presented

VII. Action Items

- a. A motion was made to approve the 23-24 Comprehensive School Safety Plan M/S, Turner/Emberson, motion carried, 3/0
- b. A motion was made to approve the School Coordinator: Assessments Job Description M/S, Emberson/Turner, motion carried, 3/0
- c. A motion was made to approve the School Coordinator: Academic Support Job Description with amendments M/S, Turner/Emberson, motion carried, 3/0

VIII. Future Agenda Items (March 2024)

- a. Possible Certification of the 2<sup>nd</sup> Interim Budget due to Chartering Authority and COE March 15<sup>th</sup>
- b. Possible Approval of Prior Year Fiscal Audit
- c. Governance Council Member Recruitment/Election
- d. JPA/Charter Safe Information/Cost Comparison
- e. Director Evaluation Template Ready/Distribute
- f. Approve Hiring of 23-24 School Year Auditor
- g. Adopt Calendar (if Ready)
- h. Possible Approval of Revised Mission Statement

IX. Adjourn to Closed Session Personnel (Pursuant to Gov. Code 54957) – Announce reason from below selection.

- i. Director Evaluation-
- j. Public Employee Discipline/Dismissal/Release –
- k. Public Employee Resignation -
- l. Public Employee Appointment-
- m. Grievances / Complaints- discussed
- n. Legal Action-
- o. Student Discussion / Discipline-

X. Return to Open Session –

XI. Action Taken in Closed Session-

XII. Adjournment – 12:40

Approved: 3/0 Date: 3/12/24