

Minutes
Alder Grove Charter School
Governance Council Meeting
September 4, 2007

I. Call to Order

The meeting was called to order at 6:38 p.m. by Council President Cindy Peterson. Present were Cindy Peterson, Brad Woodward, Kellie Leahy, Carole Porter, Leslie Esther and Jenni Allen San Giovanni.

II. Consent Items

President Peterson moved to table July minutes approval until next meeting and admonished note taker to follow guidelines given in last meeting. Motion seconded and approved 5/0.

President Peterson moved to approve June and July 2007 warrants. Motion seconded and approved 5/0.

III. Correspondence/Communication

President Peterson called for public correspondence and/or communication. Letter from Lorraine Parnell is acknowledged and President Peterson stated that this item will be tabled for discussion in a closed session to be held at the end of the Council Meeting with the Council members, Lorraine Parnell and Jenni Allen San Giovanni in attendance.

IV. Information

- A) STAR test results. Jenni stated that our STAR testing resulted in an API of 669.
- B) Audit Guidelines. There was discussion and need for clarification of Audit items 5,8,13,16. Items were discussed and clarified. There was discussion of possible audit dates.

V. School Update from the Director.

Jenni discussed enrollment figure of 162 as of today. The Primary classes offered on Wednesdays at the school are full. Jenni named the Field trip Coordinator, Sunshine Lee, and gave a brief description of the upcoming field trips. Application to Western Association of Schools and Colleges was mentioned and also the upcoming A+ meeting to be held in Redding.

VI. Action Items

- A) Adoption of Robert's Rules of Parliamentary Procedure.
There was discussion as to Robert's Rules and discussion as to when/how public opinion will be solicited during the course of the meeting. Leslie moved to adopt Robert's Rules; motion seconded and approved 4/1.
- B) Approval of hiring Library Clerk/Classroom Aide, Sarah Garrett.
Jenni announced that Sarah Garrett has filled this position and that this will soon be a full time, benefited position as school need dictates. Leslie moved to approve Sarah's hiring. Motion seconded and approved 5/0
- C) Consolidated Application is discussed. This is a procedure to receive public funds. Kellie moved to accept. Motion seconded and approved 5/0.
- D) Approval of Unaudited Budget. Cindy motioned to approve. Seconded and approved 5/0.

VII. Announcements

- A) Jenni announced that AGCS must have a public hearing at next Council meeting specific to sufficient instructional materials for each student.
- B) Review of complaint policy – Various policies need to reviewed and examined for conflicts.
- At this time note taker and school secretary, Diane Kearney, asked for clarification of how the Meeting minutes should be recorded. Cindy motioned for discussion of transcription procedure. Motion seconded and approved 5/0.

Minute taking was discussed and examples were given of what was not appropriate on previous transcription, specifically as to any personal bias or implication as to bias or mood of the Council. Clarification and examples were given to note taker.

It was noted that both July and September Council Meeting minutes would be subject to approval at October Council Meeting.

- C) Next meeting time set for Tuesday, October 2 at 6:30 p.m.

The public meeting was adjourned at 8:00 p.m. with the Council beginning the closed session at that time.

At 9:20, the meeting reconvened in open session. Lesley moved to extend meeting hours until 10:00 p.m. for this meeting only. Motion seconded and approved 5/0

At 9:22 p.m. the closed session reconvened. Open session reconvened at 9:50 p.m. Report was given on closed session. No action taken.

Meeting adjourned at 9:51 p.m.