

Alder Grove Charter School
1615 Highland Ave.
Eureka, CA 95503

Governance Council Meeting
March 4, 2008
6:30 p.m.

I. The meeting was called to order at 6:37 pm. by Vice President, Lesley Ester in the absence of President Cindy Peterson. In attendance were Carole Porter, Kellie Leahy, Brad Woodward and Jenni Allen San Giovanni.

II. Consent Items

Minutes from February 2008 were approved with amendment. January warrants approved 4/0

III. Correspondence and Communication
Nothing presented

IV. New Business

A. Director Report

Jenni reports enrollment at 199 students and that the school conducted 4th and 7th grade STAR writing tests today.

B. Leadership Report

Jenni reports that we have put a teacher in a stipend position as Safety Coordinator . All teachers are enrolled in on line safety training and we have had all students fill out Emergency Information cards to have on hand when students are attending on-site classes. We are maintaining attendance rosters for on-site classes.

Jenni addressed the mold type smell which was obvious. Jenni feels that this smell can be controlled with the use of a de-humidifier in the building

Leadership is focusing on careful spending of extra funds in the budget primarily being spent on curriculum items.

OSHA posters have been ordered and will be posted at the school

V. Information/Discussion items

A. CA State Budget
Discussed.

- B. Discussion of a Governance Council Vision Statement
Brad discusses the need for a unified vision statement which will stand as years go by and other Board members step in to the positions. Lesley proposes a Board study session which will evaluate the charter, mission statement and Board goals with 1 year and 5 year strategic plans. A study session will be planned.
 - C. Board Calendar
Discussion regarding use of Board Calendar. A calendar will be used informally.
 - D. Discussion of Director Evaluation Process
Carol will work to revise the evaluation form by combining the existing evaluation with the Superintendent of Schools form and this will be sent to the GC Members for review prior to the next meeting. GC members will approve the form via e-mail and GC members will complete the forms. The April meeting will include a closed session for completion of the evaluation forms (and Jenni submitting a self-evaluation) with compilation and presentation to Director.
 - E. Expected school wide learning results.
The Curriculum Team is reviewing the Environmental Statement and this will also be discussed with the Leadership Committee for review of wording.
 - F. WASC
Will continue to follow WASC suggestions and guidelines
 - G. Quality standards for Charter Schools
Discussed
 - H. Certified Charter School Program
Discussed
- VI. Action Items
- A. Process of Agenda submission/approval
Tabled to action item April meeting. Passed 4/0
 - B. Form 700
This form is to be filled out by each GC member and returned to Jenni. Form relates to conflict of interest in Governance Council service.

C. Second Interim Budget
Approved 4/0

D. Uniform Complaint Policy
Jenni to revise – will be called CASHEE Uniform Complaint Policy.
Motion made to adopt the revised policy. 4/0

VII. New agenda items
Non presented

Next meeting to be held Tuesday, April 1 at 6:30 p.m.

Meeting adjourned at 8:30 p.m.

Minutes certified by Carole Porter, Secretary

Carole Porter

Date