

GOVERNANCE COUNCIL MEETING MINUTES

Tuesday, September 13, 2016 @ 10:30 am

714 F St, Eureka, CA 95501

Our Mission is to Provide Students with Personalized Learning and to Support Parental Choice in Education

Members: Vicki Barry, Wendy Parkhurst, Stephanie Lyons, Kellie Leahy, Delcie Hemmingsen-Moon

Teachers: Tim Warner, Kathy Yeager, Jennifer Burtram

Director: Jenni Allen-San Giovanni

Staff : Jenifer Doane

Guests:

MEETING CALLED TO ORDER AT 10:33 am

CONSENT ITEMS

- A Motion was made to approve the “Consent Items” M/S, Lyons/Parkhurst, Motion Carried, 4/0

CORRESPONDENCE / COMMUNICATION

REPORTS

- Enrollment Report: 420
- Directors Report: New student orientations are on hold as we have more students wanting to enroll than we have teachers. September 23rd is back to school night. All onsite teachers have created syllabuses for their onsite classes. Nichole Dollarhide, School Psychologist, was hired by South Bay and will be working for AGCS 2 days a week. Teri Bradshaw our Speech Therapist has been on a vacation that was planned prior to her hire date. Speech services will begin the end of September. Efforts were made to secure a sub during her absence but we were unable to find someone able to fill in. The Safety Committee going forward will be meeting at a time when the maintenance/custodian is available and can be included in the meetings. Smarter Balanced Testing results came in. Unfortunately our school, as well as many other schools, did not do well. Going forward to stay out of program improvement scores must go up each year.
- Leadership Team: Two new parent members April Hagans and Theann Faucher. The team is preparing for the WASC review/visit taking place on April 3rd thru April 5th, 2017. The team worked on the Director Job Application, Succession Plan and Interview Questions. Deadline to apply will be between Jan 15, 2017 and Feb 1, 2017. The team had a discussion regarding the ordering process for curriculum materials and the time it takes for students to receive their materials. General impression is that the process is going smoothly. Ideas were discussed including notifying parents of their option to order in the Spring for the upcoming school year and encouraging teachers to order early.

DISCUSSION AND INFORMATION

- **Acceptable Purchase Policy:** Discussions took place regarding the ordering process for curriculum materials, the time it takes for students to receive ordered materials, and if we are adhering to our mission statement as far as “parent choice”. General impression is that the process is going smoothly. We are adhering to parent choice. Staples and Amazon were discussed in regards to why we are no longer using them as primary vendors.
- **GC Documents:** Copies of the GC Vision, the GC Mission, the Brown Act, the Code of Ethics, the Duties and Responsibilities, and the Delegation of Power were included in the GC September 2016 packet. Members were encouraged to review the documents and be mindful to their roles and responsibilities on the council.
- **Succession Plan:** The Succession Plan Time Line and supporting documents were discussed. GC would like to have the “consultant contract” written for the retiring director by March 2017 with the new director and signed contract in place by May 1, 2017.

ACTION ITEMS

- **15-16 Unaudited Actuals:** A motion was made to approve the unaudited actuals from the 15-16 school year. M/S Lyons/Parkhurst, 5/0, Motion Carried
- **Salary Scale:** Tabled to the October 11, 2016 meeting. The revised Teacher Salary Scale will be brought to the October meeting for review with numbers reflecting a 3.5% increase as well as a 5% increase.

FUTURE AGENDA ITEMS (November 2016)

- School Coordinator I & II Reports

ADJOURNMENT TO CLOSED SESSION @

ADJOURN TO CLOSED SESSION PERSONNEL (Pursuant To Gov. Code 54957)

- Public Employee Discipline/Dismissal/Release
- Public Employee Resignation
- Public Employee Appointment

RETURN TO OPEN SESSION: Report Out @

- Public Employee Discipline/Dismissal/Release
- Public Employee Resignation
- Public Employee Appointment

RETURNED TO OPEN SESSION AND ADJOURNED MEETING AT

Approved: _____ **Date:** _____