

## GOVERNANCE COUNCIL MEETING MINUTES

Tuesday, May 2, 2017, @ 10:30 am

714 F St, Eureka, CA 95501

Our Mission is to Provide Students with Personalized Learning and to Support Parental Choice in Education

Members: Stephanie Lyons, Kellie Leahy, Delcie Hemmingsen-Moon, Wendy Parkhurst, Vicki Barry

Teachers: Tim Warner, Kathy Yeager, Jennifer Burtram

Director: Jenni Allen-San Giovanni

Staff : Admin. Asst. - Jenifer Doane,

Absent:

### MEETING CALLED TO ORDER AT 10:32 am

#### CONSENT ITEMS

- A Motion was made to approve the "Consent Items". M/S, Barry/Parkhurst, Motion Carried, 4/0 (one member not present at call to order).

#### CORRESPONDENCE / COMMUNICATION

- N/A

#### REPORTS

- Enrollment report: 455
- Leadership Team reported on – The team has been reviewing and making revisions to the enrollment forms, talking about efficient use of building space and common core curriculum, health insurance cost, director consultant contract, and discipline policy which they found effective and warranted no changes.
- Director reported on – Pending litigation regarding location of Charter. There is a one year extension in place to bring the Charter into compliance. Single school action plan update. LCAP update and transitioning duties to the new Director.

#### DISCUSSION AND INFORMATION

- Governance Council Self Assessment: The Governance council agreed that the goals have been met. New goals will be set at the August Meeting for the 17-18 year.
- P2: Reviewed
- Progressive Discipline Policy: After review it was confirmed that the Progressive Discipline Policy is effective and warrants no change.
- Employee Time Keeping Methods: Ideas about time keeping practices of classified staff were discussed.
- Grievance Policy: Discussion held.

## **ACTION ITEMS**

- School Year Calendar 2017-2018: A motion was made to adopt the 17-18 school year calendar. M/S, Leahy/Barry, Motion Carried, 5/0.
- Director Contract: A motion was made to approve the Director Contract for the 17-18 school years @ 12 months, beginning July 1 for \$90,000. M/S, Leahy/Parkhurst, Motion Carried, 5/0.
- Consultant Contract: Tabled to June meeting pending research on Employee Retirement Income Security Act of 1974 (ERISA).
- Health Care Cap: A motion was made to continue the current health care cap at the full cost of the Blue Shield Oak Plan, the Guardian Dental D20 plan and the VSP B6 Plan for full time employees. M/S, Lyons/Hemmingsen-Moon, Motion Carried. 5/0.
- Single School Plan Update: Brief explanation/discussion. A motion was made to approve the Single School Plan Update: M/S, Lyons/Barry, Motion Carried, 5/0.
- State Board Waiver for Non-Classroom Based Charter School Resource Center Location: A motion was made to approve the Waiver. M/S, Leahy/Parkhurst, Motion Carried, 5/0.
- Update Check Signers: Tabled to June meeting pending GC election outcome.

## **FUTURE AGENDA ITEMS (June 2017)**

- Seat New Members
- Elect Officers
- Set Number of GC Members
- Set Day, Time and Location of Meetings
- Review Check Signers
- Renew Contracts
- Consultant Contract
- Check Signers
- Approve Annual Budget – Due to Chartering Authority July 1
- Approve Con App and Assurances
- December – May Stipends distributed
- P3
- LCAP

**ADJOURN TO CLOSED SESSION @ 11:53am**

- Public Employee Discipline/Dismissal/Release
- Public Employee Resignation
- Public Employee Appointment

**RETURNED TO OPEN SEsSION AND ADJOURNED MEETING AT 12:10 pm**

Approved:  Date: 6/6/17