

GOVERNANCE COUNCIL MEETING MINUTES

Tuesday, February 14, 2017, @ 10:30 am

714 F St, Eureka, CA 95501

Our Mission is to Provide Students with Personalized Learning and to Support Parental Choice in Education

Members: Stephanie Lyons, Kellie Leahy, Delcie Hemmingsen-Moon, Wendy Parkhurst,

Teachers: Tim Warner, Kathy Yeager, Jennifer Burtram

Director: Jenni Allen-San Giovanni

Staff : Admin. Asst. - Jenifer Doane,

Absent: Vicki Barry

MEETING CALLED TO ORDER AT 10:31 am

CONSENT ITEMS

- A Motion was made to approve the “Consent Items”. M/S, Lyons/Leahy, Motion Carried, 4/0.

CORRESPONDENCE / COMMUNICATION

- CA School Dashboard: Discussed. No questions.

REPORTS

- Enrollment report: 450
- Director reported on – Completion of Classified Staff Evaluations, creation of School Psychologist Intern position, Spelling Bee, Science Fair, new lighting throughout school, and the CA school Dashboard.
- Leadership Team reported on – WASC report, development of the 2017-2018 School Year Calendar, and participation in the development of the School Psychologist Intern position. A suicide Prevention Policy will be developed once the guidelines for the policy are received from the State.

DISCUSSION AND INFORMATION

- P-1 Attendance Report: Discussed.
- Form 700: Collect from members present at meeting. Forms still needed from Parkhurst and Barry.
- Director Consultant Contract: Began discussion. Consultant will be available by phone or email. More discussion to follow to confirm number of hours and compensation rate.

ACTION ITEMS

- Review / Approve 2015 – 2016 SARC Report: A Motion was made to Approve the 2015-2016 SARC. M/S Parkhurst/Moon, Motion Carried, 4/0.
- Resolution with California Charter Schools Joint Powers Authority DBA: CHARTERSAFE: A Motion was made to Approve the Resolution with California Charter Schools Joint Powers Authority DBA CHARTERSAFE. M/S Lyons/Moon, Motion Carried, 4/0.

- Time Off for Jury and Witness Duty Policy: A Motion was made to Approve the Time Off for Jury and Witness Duty Policy. Changes include paid time off for employees regularly scheduled hours to participate in Jury or witness duty. M/S Leahy/Moon, Motion Carried, 4/0.
- Travel Policy: A motion was made to Approve the Travel Policy update which included increases in meal reimbursement amounts. M/S Lyons/Moon, Motion Carried, 4/0.
- Auditor Selection: A Motion was made to Select Feddersen & Company for the 2016-2017 School Year Audit. M/S Leahy/Lyons, Motion Carried, 4/0.
- Student Budgets: After lengthy discussion, A Motion was made to Approve the changes to the Student Budget Policy. Changes include an increase in the tutoring budget, beginning 2017-2018 free common core aligned k-8 curriculum in math and language arts, and an overall increase to both K-8 and 9-12 student budgets this school year. Budget/Policy is to be revisited annually in February. M/S Leahy/Parkhurst, Motion Carried, 4/0.

FUTURE AGENDA ITEMS (April 2017)

- Review P2 Report
- GC Election update (Send Out Statements/Ballots for GC Elections in Newsletter)
- Budget Planning Team Meeting

ADJOURNMENT TO CLOSED SESSION – N/A

ADJOURN TO CLOSED SESSION @ 11:45am

RETURN TO OPEN SESSION @ 1:20 pm: Report Out –

- Discussed Possible Legal Action
- Chose Candidates for Director Position
- Chose date and Time for Director Interviews

RETURNED TO OPEN SESSION AND ADJOURNED MEETING AT 1:25 pm

Approved: _____ **Date:** _____