

# Tips for Testing Success

## **Before Testing:**

- Post test schedule in plain sight—note schedule is printed on both sides!
- To help prepare your student, check out the released test questions at: <http://www.cde.ca.gov/ta/tg/sr/css05rtq.asp> or test preparation books in the library for grades 2-11
- Maintain a regular waking/sleeping schedule so your student is well rested
- Pack snacks (if needed) and water, and books or dry art materials, the night before and put in the car so they are not forgotten. No electronic devices, such as iPods, Gameboys and MP3 players allowed.
- Communicate positively about your student's participation in testing and the benefits to their school and themselves.
- Be sure to communicate with your CT or the school coordinator if there are any special circumstances involving your student that may need addressing.

## **Each day of Testing:**

- If your student cannot attend scheduled dates due to emergency or illness, call your CT immediately. If you can not reach your CT, please call the office and let the school coordinator know the situation: 707-268-0854
- Awake early to eat a good breakfast and leave home at an appropriate time, considering weather and traffic so student arrives a few minutes before testing is scheduled to begin.
- Encourage your student to do their best and have a positive experience.

## **Check in/out process for grades 2-8:**

- Walk in with your students(s) and sign them in on the sign in/out sheet
- Write your emergency contact number on the sheet where you are able to be reached during testing.
- Because the tests are un-timed and student will finish at different times, you may be called early to pick up your student.
- If you are not called, plan to arrive at the designated end of testing time
- When you arrive to pick up your student, come in and sign them out on the sign in/out sheet.

## **Check in/out process for grades 9-11:**

- Parent may drop off student or student may drive themselves with a signed letter stating student may arrive and sign in as well as sign out and leave when testing is over without parent/guardian being present.
- If you are bringing your student, sign in on the sign in/out sheet with contact phone number where you are able to be reached during testing.
- Students should bring water, food, book or other quiet activity—no electronics such as iPods, Gameboys, MP# players are allowed.
- Students will not be allowed to leave the test site during breaks.
- When you arrive to pick up your student, sign them out on the sign in/out sheet.